



PROPOSAL FOR
IMPROVEMENT OF
MOBILE YOUTH PROVISION
2007-08

Monitoring and Feedback

As from April 2007 St Luke's proposes to reduce the monthly monitoring to a more manageable/concise size and easier to read personal email to each ward Councillor with information covering just their ward only with a copy into the Chair and the Area Management Officer.

Monthly meetings will be held with the Area Management Officer. If Councillors have any issues, preferences please feedback prior to 5th of each month so that the Officer can raise/follow up these at the monitoring meeting if not already done so.

Communication

Through the monthly monitoring email Councillors will have the opportunity to assist the staff team with resolving any issues that arise as and when they are in a position to unlock them.

Councillors can be booked a date and time for their hands on engagement with the provision on a regular basis e.g once a month or per quarter – for example as 'a meet your Councillor surgery' alternatively it could be left open to anytime they wish to drop in, however, it is suggested that the team is alerted in advance just in case of any last minute changes.

Whilst St Luke's CARES welcome press and media coverage we would appreciate some warning of this via the Area Management Officer, as sudden appearances can be disconcerting for staff and young people who are unprepared.

Any Councillor who wishes to find out about any practical operational matters regarding the provision e.g checking on times/locations or any other matters to contact the Bus Co-ordinator on the mobile number. St Luke's CARES would inform the Area Management Team Officer of any key changes or issues to ensure that any matters can be addressed within the broader contract/funding agreement of the scheme.

Once agreed, after consultation with Elected Members, St Luke's will ensure Councillors receive a copy of the timetable enabling them to signpost potential users, plus in addition any holiday programmes as and when they are identified. The consultation period will have clear deadline dates for the year ahead in order that good quality planning can be effected. We suggest there are 3 timetabled periods with consultation taking place a month before the end of each period giving a month to alter publicity of the bus to young people and residents and plan activities. We suggest councillors put forward their wishes on locations for the bus by:

- end of August (to plan the timetable between start of October and end of December);
- end of November (to plan the timetable between start of January and end of March);
- end of February (to plan the timetable between start of March and end of May);
- end of April (to plan the timetable from start of June to end July – ie current scheme end)

If Members are agreeable to this, Members would be reminded at each of the deadline dates for their views on locations for the next period.

Increase of Provision – during school term

With a view to additional funding expanding the service we are currently exploring the possibility of having Ward Crews – these would be staff dedicated to a local area and would be expected to partner with other local agencies, work closely with their Councillors and PCSO's.

What the Ward Crew Team is made up of

The Ward crews would consist of 2 teams of 2 staff which will allow room for 1 additional statutory or community based partner as and when they are able to join us. Per ward the crew would deliver a total of 7 hours facing per week with an additional 2hrs on a weekend rota basis. This will be spread over 3 x 2 hour sessions during the week per ward. The weekend rota would either be split by Ward or by floating sessions according to hotspots – see section below. Whilst Members views are very much welcomed as to how the Ward hours could be used in their Ward St Luke's, however, has a proposal which has been drawn up in the timetable as below.

~ MYP Weekly Timetable – term time ~

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
12 noon							
1pm	Shopping fortnightly						
2pm	Team Meeting fortnightly						
3pm	Bus Preparation and Travel						
3.30pm to 5.30pm	Session Team 1 Beeston & Holbeck Ward	Session Team 1 City & Hunslet Ward	Session Team 2 Middleton Park Ward	Session Team 1 City & Hunslet Ward	Session Team 2 Beeston & Holbeck Ward	Monthly Session Team 1 Floating Sessions Or Ward Rotation	Monthly Session Team 2 Floating Sessions Or Ward Rotation
6 to 6.30pm	Half Hour Travel/Comfort Stop etc.						
6.30pm to 8.30pm		Session Team 1 Middleton Park Ward	Session Team 2 Middleton Park Ward	Session Team 1 City & Hunslet Ward	Session Team 2 Beeston & Holbeck Ward		
9pm	Travel and return to base						

How the Ward Crew could operate weekday daytime during the school term.

For the weekday daytime hours there can be as many locations within each session as requested however in order to ensure a good quality of provision and the time needed for effective involvement of young people, St Luke's proposes that a minimum of 2 hours is allowed for each location (pending numbers of young people attending). This would therefore allow for 3 locations in a week within each Ward for weekday daytime. These hours would be paid from the commissioned and funded provision from the Area Committee including the additional £7,800 which has allowed for an additional 1 location per week (ie equivalent to 2 extra hours) per ward.

Floating sessions or Ward rotation on weekends during the school term

Having either floating sessions or rotating hours on a Ward basis is proposed for one week each month. This means that there would be 4 hours available for the whole of Inner South for the weekend. The proposal is to have a Ward rotation option for the bus on weekends. However Members views would be welcomed as to whether they prefer this option or the 'Floating Sessions' option. The provision has also been requested at several Gala's and Events that run particularly over the summer – St Luke's proposes that this session will be used to fulfil these obligations for that particular ward.

Floating Sessions – i.e. where the bus would respond to 'hotspots'. As a matter of point St Luke's have concerns over floating sessions, whilst we have no objection to the ideology, we are worried about giving out wrong messages. If we turn up at a venue and manage to engage the young people then they will expect the service to become a regular event, we then have the dilemma of leaving one existing group of y/p for another..... Also St Luke's would be concerned that it would tilt the ward balance unfairly towards certain areas which have high incident rates, finally who would decide on the ward priority if more than one ward had a need in any one week? We would suggest that if and when a "Hotspot" becomes apparent we look to the Youth Service and other voluntary sector agencies to continue the current work whilst the MYP responds to the need.

Ward rotation – St Luke's prefers this option at the weekend. The Way it works is that there would be 4 hours in total available across Inner South per month. The proposal is that each Ward is visited based on locations determined by each Ward before each quarter. Members might like to suggest any other options.

Visiting frequency during the school term

Members views are welcomed regarding their preference for the frequency of visiting locations. A couple of options could be:

- a) Regular weekly visits covering a few locations – more time for young people.

visited locations to stay the same each week over the quarter. After being reviewed, new locations (if wanted) for the next quarter would be identified. This option of course means less locations visited but the locations which are visited would be visited regularly and have more time offered to the young people attending.

- b) Fortnightly visits covering several locations – less time for young people.

locations are visited on a fortnightly basis over the quarter after being reviewed. As for option a) new locations (if wanted) for the next quarter would be identified. This fortnightly option has been the service to date. This option means more locations can be visited but the fortnightly frequency would mean less time is offered to those young people attending and it may be difficult for young people and others to remember when the bus is coming even with publicity issued.

What happens if regularly no or few young people attend?

St Luke's proposes that they move a provision from an already agreed location if after a maximum of 4 unsatisfactory visits to a location numbers are low or have decreased due to environmental changes or other reasons.

Provision during School holidays

Through the school holidays Ward Crew provision will be increased by an additional 10 hours overall. This will equate to each ward receiving another 2 hourly session per week.

This is likely to be in the form of an extension to the current provision for example Middleton Park Ward could start their Wednesday session at 1pm instead of 3pm.

Please see sample timetable below:

~ MYP Weekly Timetable – holiday periods ~

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
12 noon	Shopping						
12.30pm	Bus Preparation and Travel						
1pm to 3pm		Session Team 1 City & Hunslet Ward	Session Team 2 Middleton Park Ward	Session Team 1 City & Hunslet Ward			
3pm	Travel						
3.30pm to 5.30pm	Session Team 1 Beeston & Holbeck Ward	Session Team 1 City & Hunslet Ward	Session Team 2 Middleton Park Ward	Session Team 1 City & Hunslet Ward	Session Team 2 Beeston & Holbeck Ward	Monthly Session Team 1 Floating Sessions Or Ward Rotation	Monthly Session Team 2 Floating Sessions Or Ward Rotation
6 to 6.30pm	Half Hour Travel/Comfort Stop etc.						
6.30pm to 8.30pm		Session Team 1 Middleton Park Ward	Session Team 2 Middleton Park Ward	Session Team 1 City & Hunslet Ward	Session Team 2 Beeston & Holbeck Ward		
9pm	Travel and return to base						

Partnerships

St Luke's CARES will be building on current partnerships and developing new ones ensuring that the provision works in a co-ordinated fashion with other services, benefits from any additional resource provided by other partners, compliments other services and avoids duplication. Ward Crews would be charged with the task of ensuring all local services and agencies (inc PCSOs) are fully aware of our services and invited to participate wherever possible. This has been largely done in the past through strategic networking, ie Children Leeds, Youth Work Partnership etc, and will continue in this vein over the next year extending to include a direct mailing list which will include both voluntary and statutory sector organisations and partnerships.

Signposting

Signposting happens wherever possible, however the very nature of the provision is to reach young people where there is no alternative provision and the young people have

already become dependant on the service. Over the next year we will be working closely with primarily the Youth Service (and others where appropriate) to see where, in areas of great need, alternative static provision can be brought into existence.

Additional Provision

In order to utilise this provision fully other projects run by St Luke's would be using the vehicle during its down time. This would involve the Connexions service and the Inclusion Link Project. Please note that due to funding requirements from South Leeds Area Management Board – which is one of five Boards established by Education Leeds in April 2005 - we are contracted to service all South Leeds High schools and as such the provision would be, on occasion, visiting Outer South schools.

It is the intention of St Luke's to investigate further the role of the Youth Service in being able to support and potentially expand the provision (e.g. through allocating staff time especially of detached workers and workers who's club's have low attendance) and as such will take this to the next meeting of the Local Youth Work Partnership for discussion. Youth Service would be more than welcome to use the vehicle on the Monday late session and the weekends that it currently will not be in operation.

A proposed basis for charges for the use of the bus is as follows:

Statutory Sector/Consultation/Private Sector etc

Unmanned - £15 per hour
Fully Staffed - £35 per hour
Driver - £25 per hour
Plus all fuel used to be replaced

Voluntary Sector

Unmanned - £5 per hour
Full Staffed - £25 per hour
Driver - £15 per hour
Plus all fuel used to be replaced

Sustainability

As with other projects St Luke's will explore any funding alternatives that come our way. However, the Area Committee is advised that any funding comes with a price, its own targets and agenda and this may change the service radically. This is particularly relevant to NRF and other SOA targeted money which will not allow the provision to be as widely or equally spread across the wards.

We would consult with the Area Management Team (and others) as per any opportunities for funding that arise during this year.

Parking and Security

Current parking is secure if not slightly difficult for access and as such Two Willows have agreed to allow us to store the vehicle in their premises.